



**1. Introduction** – This policy statement sets out the school’s arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider’s education or training offer. This complies with the school’s legal obligation under Section 42B of the Education Act 1997.

**2. Pupil Entitlement** – Students in years 7 – 11 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- Students will have at least four encounters with a provider of technical education or apprenticeships. Two of these will occur before a child reaches the 28<sup>th</sup> February in Year 9 and another two before a child reaches the 28<sup>th</sup> February in Year 11.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through assemblies, group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

**3. Management of Provider Access Requests – Procedure:** A provider wishing to request access should contact: Mr Matthew Page, Careers Lead on 01790 753902 or [matthew.page@Woodlands-cit.co.uk](mailto:matthew.page@Woodlands-cit.co.uk).

**4. Opportunities for access:** A number of events, integrated into the school’s careers programme, will offer providers an opportunity to come into school (this could be virtually) to speak to students and / or their parents. Please speak to our Careers Lead to identify the most suitable opportunity for you. The school policies on Safeguarding and visitors sets out the school’s approach to allowing providers into school as visitors to talk to our students. Please see the Woodlands website for the safeguarding policy.

Woodlands Academy **Provider Access Policy – The Baker Clause**

Last Reviewed: January 2024

Review Date: January 2025

**Opportunities for Access – An overview of schedule**

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Year 7</b>	<p>Post 16 event – local FE colleges/ Post 16 providers/ Apprenticeships / Supported Internships.</p> <p>Assembly, Tutor time and curriculum opportunities.</p>	<p>Assembly, Tutor time and curriculum opportunities.</p> <p>Term three of the computing curriculum dedicated to careers (<i>Year 7 – Understand the Labour Market. locate Colleges and providers near you</i>)</p>	<p>Assembly, Tutor time and curriculum opportunities.</p> <p>Jobs Fair.</p> <p>Parent and carer open days.</p>
<b>Year 8</b>	<p>Post 16 event – local FE colleges/ Post 16 providers/ Apprenticeships / Supported Internships.</p> <p>Assembly, Tutor time and curriculum opportunities.</p>	<p>Assembly, Tutor time and curriculum opportunities.</p> <p>Term three of the computing curriculum dedicated to careers (<i>Year 8 – Develop vocabulary. Speed talking event. Budget planners and connecting careers with subjects. Linking termly objectives to careers.</i>)</p>	<p>Assembly, Tutor time and curriculum opportunities.</p> <p>Jobs Fair.</p> <p>Parent and carer open days.</p>
<b>Year 9</b>	<p>Post 16 event – local FE colleges/ Post 16 providers/ Apprenticeships / Supported Internships.</p> <p>Assembly, Tutor time and curriculum opportunities.</p>	<p>Assembly, Tutor time and curriculum opportunities.</p> <p>Term three of the computing curriculum dedicated to careers (<i>Year 9 – Research careers and qualifications needed for different college course. Speed talking around SWOT analysis</i>).</p>	<p>Assembly, Tutor time and curriculum opportunities.</p> <p>Parent and carer open days.</p>
<b>Year 10</b>	<p>Post 16 event – local FE colleges/ Post 16 providers/ Apprenticeships / Supported Internships.</p> <p>Assembly, Tutor time and curriculum opportunities.</p> <p>Local college open days</p>	<p>Assembly, Tutor time and curriculum opportunities.</p> <p>Post 16 open days/events and taster sessions</p> <p>Term three of the computing curriculum dedicated to careers (<i>Year 10 – Job skills and toolkit evaluation, work experience, mock interviews</i>).</p>	<p>Assembly, Tutor time and curriculum opportunities.</p> <p>Parent and carer open days.</p> <p>Work Experience placements</p>
<b>Year 11</b>	<p>Post 16 event – local FE colleges/ Post 16 providers/ Apprenticeships / Supported Internships.</p> <p>Assembly, Tutor time and curriculum opportunities.</p> <p>Local college open days</p>	<p>Assembly, Tutor time and curriculum opportunities.</p> <p>Post 16 open days/events and taster sessions</p> <p>Term three of the computing curriculum dedicated to careers. (<i>Year 11 – Post 16 opportunities, work experience, transitions days, feedback interviews with employers</i>).</p>	<p>Assembly, Tutor time and curriculum opportunities.</p> <p>Parent and carer open days.</p> <p>Post 16 taster sessions</p>

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**5. Premises and facilities** – The school will make the Sports Hall. Meeting rooms or classroom(s) available for discussions between the provider and students, as appropriate to the activity.

The school will also make available IWB's and other specialist equipment to support provider presentations. The use of Microsoft Teams can also be arranged if required. This will all be discussed and agreed in advance of the visit with the Careers Lead or a member of the pastoral team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the main reception or provide an electronic copy to the careers lead. The area is available to students during the school day.

**5. External provisions** - Woodlands Academy liaise with the LLEP Careers Hub to gain the best access to information in the county and choose relevant careers experience to the pupils.

**6. Review of Policy** - Woodlands considers the provider access policy document to be important and the policy will be reviewed by the careers leader every year.